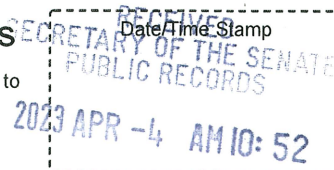


## RE-2 Employee Post Travel Disclosure of Travel Expenses

**Post Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**



**Certification:** In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

**Private Sponsor(s):**

Appalachian Trail Conservancy

**Travel Dates:**

10/06/2022 (day trip)

**Name of accompanying family member (if any):**

**Relationship to Traveler:**

**Total Expenses**

| Transportation Expenses | Lodging Expenses | Meals Expenses    | Other Expenses (Amount & Description) |
|-------------------------|------------------|-------------------|---------------------------------------|
| \$30 per attendee       | \$0              | \$25 per attendee | N/A                                   |

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

4/4/23

Date

John Brady

Printed Name of Traveler

Signature of Traveler

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/4/23

Date

Signature of Supervising Senator/Officer

## ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

**Note:** Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

| Expense Change          | Revised Amount | Explanation                                        |
|-------------------------|----------------|----------------------------------------------------|
| Transportation Expenses | \$30           | Smaller number of attendees led to smaller vehicle |
|                         |                |                                                    |
|                         |                |                                                    |
|                         |                |                                                    |
|                         |                |                                                    |
|                         |                |                                                    |

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

**Explanation:**

Generally the same, more details were added, some times shifted slightly

Were there any additional changes to the pre-approved trip?

☒ Yes ☐ No

**Explanation:**

Generally the same, changes to attendee list, some changes to answers on Private Sponsor Travel Certification Form



**Brady, John (King)**

---

**From:** Jeremy Kemp <jkemp@appalachiantrail.org>  
**Sent:** Wednesday, October 5, 2022 4:24 PM  
**To:** Kaufman, Courtney; Wykowski, Henry; McEntee, Patsy; Rubinger, Grace; Gibson, Chris; Brady, John (King); Pickens, Joycelyn (Casey); Doucette, Violet (Markey)  
**Cc:** Anne Merrill; Rachel Lettre  
**Subject:** A.T. Hike Tomorrow  
**Attachments:** 2022-10-05 Updated ATC Senate Private Trip Sponsor Form Materials (signed).pdf;  
2022-10-05 Updated ATC House Primary Trip Sponsor Form & Materials (signed).pdf

Looking forward to seeing all of you tomorrow morning and rejoicing in the spectacular weather we've been gifted! A few final logistical notes:

We'll be meeting on the **D St SE side of Spirit of Justice Park at 8:30am**. For those of you I haven't met yet, look for the tall guy with long hair and a bright red puffy jacket. Rachel Lettre and Anne Merrill (copied) are two of our other DC-based staff and they'll be catching a ride with us.

I'm attaching the most up-to-date House and Senate trip sponsor forms, both because you'll need them for your post-trip Ethics submissions and so that you can take a peak at the more detailed itinerary if you're curious :)

Food-wise, there will be coffee, bananas, and doughnut holes waiting for us when we arrive at ATC headquarters. Lunch is a variety of sandwiches from a local deli and will be after the tour of Harpers Ferry National Historical Park. I'll have a cooler with some bottled and sparkling water along all day, but if you want to bring your own water bottle that's great too—there'll be ample chances to refill.

The hike is 1.9 miles round trip and the historical park tour will also be by foot (including a section of the A.T. through town), so make sure to wear whatever makes you comfortable for those activities. I'll have a backpack with extra room – and a first aid kit – if you want to stash an extra layer or something for the hike and aren't bringing a day pack.

Let me know if you have any other questions. See you tomorrow!



**Jeremy Kemp** (he/him)  
**Federal Policy Fellow**  
Appalachian Trail Conservancy  
Email: [jkemp@appalachiantrail.org](mailto:jkemp@appalachiantrail.org)  
Mobile: [941.993.3320](tel:941.993.3320)



The mission of the Appalachian Trail Conservancy is to protect, manage, and advocate for the Appalachian National Scenic Trail. To become a member, volunteer and learn more, visit [www.appalachiantrail.org](http://www.appalachiantrail.org).

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): Appalachian Trail Conservancy (sole sponsor)
- 
2. Description of the trip: See goals and itinerary (below)
- 
3. Dates of travel: 10/06/2022 (day trip)
4. Place of travel: Harpers Ferry, WV; nearby section of Appalachian Trail
5. Name and title of Senate invitees: See full invite list; invitees are legislative staff w/ environmental portfolio
6. I *certify* that the trip fits one of the following categories:
- ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -**
- ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -**
- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -**
- ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Appalachian Trail Conservancy is the sole sponsor.

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13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

ATC (sole sponsor) is a 501(c)(3) organization whose mission is to "protect, manage, and advocate for the Appalachian National Scenic Trail." All invited Senate staff work for Senators representing A.T. states or are professional staff on committees with jurisdiction over the National Trails System.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

ATC has hosted very similar trips for House legislative staff in the past, but this is the first year that we invited relevant staff from Senate offices with connections to the ANST.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Appalachian National Scenic Trail." ATC educates its members and volunteers on things like trail maintenance and bear-safe food storage. For example, we hosted 5 summer trail maintenance workshops.

16. Total Expenses for Each Participant:

|                                                         | Transportation Expenses | Lodging Expenses | Meal Expenses     | Other Expenses |
|---------------------------------------------------------|-------------------------|------------------|-------------------|----------------|
| <input checked="" type="checkbox"/> Good Faith estimate | \$30 per attendee       | \$0              | \$25 per attendee | N/A            |
| <input type="checkbox"/> Actual Amounts                 |                         |                  |                   |                |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

Organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

ATC headquarters (doubles as a visitor center) are in Harpers Ferry. The hike will take place at a section of the ANST within 15-20 minutes from Harpers Ferry for convenience.

19. Name and location of hotel or other lodging facility:

N/A

20. Reason(s) for selecting hotel or other lodging facility:

N/A



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:
- No lodging is involved, and the good faith meal cost estimate is well below the federal per diem rate.
- 
- 
- 
22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:
- Rental 15-passenger van will take 11 congressional staff plus 3 ATC staff (all of whom are based in D.C.)
- 
- from D St SE near the Spirit of Justice Park to Harpers Ferry and back at the end of the day.
- 
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).
24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:
- Hiking along the ANST is the only recreation involved in the event, and it is integral to this trip because
- 
- the Trail is exclusively a footpath. For staff to see, e.g., recent maintenance / trail features, we must hike.
- 
25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):
- Signature of Travel Sponsor: Laura J. Belleville
- Name and Title: VP, Conservation and Policy
- Name of Organization: Appalachian Trail Conservancy
- Address: 799 Washington St, P.O. Box 807, Harpers Ferry, WV 25425
- Telephone Number: 540-449-1138
- Fax Number: N/A
- E-mail Address: lbelleville@appalachiantrail.org

**Goals:**

1. Educate congressional staff on the Cooperative Management System (CMS), the unique public-private partnership by which the National Park Service, ATC, 31 volunteer-led Trail Clubs, and local land managers (other federal agencies, states, municipalities, and private landowners) co-manage America's most famous national trail. The CMS sets the ANST and National Trails System as a whole apart from other types of federal land, and understanding the way that this collaboration plays out on the ground is critical context for Congress' consideration of a host of issues affecting the ANST and other national trails.
2. Spread the message that the Appalachian Trail Corridor is one of the most important open spaces in the Eastern United States! (This umbrella statement encompasses recreation, protection of natural resources, preservation of cultural resources, scenic value, etc.)

**Schedule:**

- **8:30am-10:30am:** Pickup attendees in rental passenger van on D St SE near Spirit of Justice Park and travel to ATC headquarters in Harpers Ferry.
- **10:30am-11:00am:** Quick tour of visitor center, including meet-and-greet with ATC staff and volunteers who will be running the visitor center and time to look at the interpretive materials, take polaroid photos in front of the building for the hiker binder (a thru-hiker tradition), and get water / use the restroom. Coffee, bananas, and doughnut holes served.
- **11:00am-12:00pm:** Interpretive tour of Harpers Ferry National Historic Park. Tour will be given by Creighton Waters, NPS Interpretive Ranger, leaving directly from ATC headquarters by foot and returning there after the tour.
- **12:00pm-12:45pm:** Picnic and discussion in garden at ATC headquarters with ATC staff (Sandra Marra, Katie Allen, Rachel Lettre, Anne Merrill, and Jeremy Kemp), volunteers (Jim Fetig, John Hedrick, and Chris Brunton from the Potomac Appalachian Trail Club), and ANST NPS unit office staff (Superintendent Wendy Janssen and Acting Chief Ranger Kurt Speers) who will share experiences related to working in the CMS, maintaining the Trail, and fostering volunteerism / civic engagement through cooperative management. A one-page description on the CMS will be included as context for the discussion, but, as mentioned, there will be no discussion of issues currently pending before Congress.
- **12:45pm-1:00pm:** Van takes participants (plus Anne, Rachel, and Jeremy) from ATC headquarters to the Weverton Park & Ride off Weverton Cliffs Road where the hike begins.
- **1:00pm-2:30pm:** Hike! The primary goal of taking a this 1.9 mile round trip walk on the A.T. up to the Weverton Cliffs overlook is to showcase the many subtle ways that trail managers and maintainers do things to improve the hiking experience and trail quality. We will also stop at a vista to walk congressional staff through the Visual Resources Inventory process that ATC field staff have been using to characterize and measure the views at many points along the A.T. in part in order to inform land protection prioritization. Volunteer leaders will drive separately and meet us at the trailhead.
- **2:30pm-4:30pm:** Travel back to D.C. in rental van.
- **4:30pm:** Drop-off at pickup location.

**Final Congressional RSVP List:**

- House
  - Courtney Kaufman (Rep. Burchett)
  - Henry Wykowski (House Natural Resources Committee)
  - Patsy McEntee (House Natural Resources Committee; NPS detailee)
  - Chris Gibson (Rep. Wexton)
  - Grace Rubinger (Rep. Beyer) (driving separately)
- Senate:
  - John Brady (Sen. King)
  - Joycelyn Pickens (Sen. Casey)
  - Violet Doucette (Sen. Markey)

**Non-Congressional Invitees (some may not be able to make it):**

- ATC Staff
  - Sandra Marra, CEO (picnic only)
  - Rachel Lettre, Mid-Atlantic Regional Director (based in DC; joining on van ride to and from Harpers Ferry)
  - Anne Merrill, Associate Vice President of Advancement (based in DC; joining on van ride to and from Harpers Ferry)
  - Katie Allen, Director of Landscape Conservation
  - Jeremy Kemp, Federal Policy Fellow (based in DC; joining on van ride to and from Harpers Ferry)
  - Dave Tarasevich, Visitor Services Representative (only at headquarters)
  - Jordan Bowman, Director of Communications (only at headquarters)
- Volunteers from A.T. Maintaining Clubs
  - Jim Fetig, incoming President, Potomac Appalachian Trail Club (PATC) (Harpers Ferry and Weverton Cliffs are sections maintained by PATC)
  - Chris Brunton, local maintainer, PATC
  - John Hedrick, PATC volunteer
  - Bill Susa, local maintainer, PATC
- National Park Service, ANST Unit Office
  - Superintendent Wendy Janssen
  - Acting Chief Ranger Kurt Speers

ATC staff will be on the hike are Jeremy, Rachel, Anne, and Katie,, as well as the above four volunteers from the Potomac Appalachian Trail Club. The same people will be at the picnic, except that Bill Susa (PATC volunteer) can only make the hike and Sandra Marra will only be at the picnic. Superintendent Janssen and Acting Chief Ranger Speers are also only coming for the picnic. During the quick trip to ATC headquarters before the historical tour, it will be only ATC staff (including Dave T. and Jordan B.) named here who will be accompanying the participants.



|        | Office               | State | Staff Contact     | Staff Email                           | RSVSP |
|--------|----------------------|-------|-------------------|---------------------------------------|-------|
| Senate | Jon Ossoff           | GA    | Tarunika Anand    | Tarunika Anand@ossoff.senate.gov      |       |
|        | Raphael Warnock      | GA    | Brandon Honeycutt | Brandon Honeycutt@warnock.senate.gov  |       |
|        | Thom Tillis          | NC    | Harrison Walker   | harrison walker@tillis.senate.gov     |       |
|        | Richard Burr         | NC    | Josh Bowlen       | Joshua Bowlen@burr.senate.gov         |       |
|        | Marsha Blackburn     | TN    | Daniel Hale       | daniel hale@blackburn.senate.gov      |       |
|        | Bill Hagerty         | TN    | Shea Throckmorton | shea throckmorton@hagerty.senate.gov  |       |
|        | Mark Warner          | VA    | Micah Barbour     | micah barbour@warner.senate.gov       |       |
|        | Timothy Kaine        | VA    | Evan McWalters    | evan mcwalters@kaine.senate.gov       |       |
|        | Joe Manchin          | WV    | Emma Bryan        | emma bryan@manchin.senate.gov         |       |
|        | Shelley Moore Capito | WV    | Baxter Carr       | baxter carr@capito.senate.gov         |       |
|        | Ben Cardin           | MD    | Shannon Frede     | shannon frede@cardin.senate.gov       |       |
|        | Chris Van Hollen     | MD    | Meghan Conklin    | meghan conklin@vanhollen.senate.gov   |       |
|        | Pat Toomey           | PA    | Wesley Wright     | wesley wright@toomey.senate.gov       |       |
|        | Bob Casey Jr.        | PA    | Joycelyn Pickens  | joycelyn pickens@casey.senate.gov     | Yes   |
|        | Cory Booker          | NJ    | Anna Whitney      | Anna Whitney@booker.senate.gov        |       |
|        | Bob Menendez         | NJ    | Josh Sanders      | josh sanders@menendez.senate.gov      |       |
|        | Kirsten Gillibrand   | NY    | Claire Descamps   | claire descamps@gillibrand.senate.gov |       |
|        | Chuck Schumer        | NY    | Annie Daly        | annie daly@schumer.senate.gov         |       |
|        | Chris Murphy         | CT    | Emma Cimino       | emma cimino@murphy.senate.gov         |       |
|        | Richard Blumenthal   | CT    | Brian Steele      | Brian Steele@blumenthal.senate.gov    |       |
|        | Elizabeth Warren     | MA    | Bruno Freitas     | Bruno Freitas@warren.senate.gov       |       |
|        | Ed Markey            | MA    | Violet Doucette   | violet doucette@markey.senate.gov     | Yes   |
|        | Ed Markey            | MA    | Hannah Vogel      | hannah vogel@markey.senate.gov        |       |
|        | Bernie Sanders       | VT    | Ethan Hinch       | ethan hinch@sanders.senate.gov        |       |
|        | Patrick Leahy        | VT    | Maya Cohn         | Maya Cohn@leahy.senate.gov            |       |
|        | Jeanne Shaheen       | NH    | Janelle Diluccia  | janelle diluccia@shaheen.senate.gov   |       |
|        | Maggie Hassan        | NH    | Nick Malatesta    | nicholas malatesta@hassan.senate.gov  |       |
|        | Susan Collins        | ME    | Molly Ryan        | molly ryan@collins.senate.gov         |       |
|        | Angus King           | ME    | John Brady        | john brady@king.senate.gov            | Yes   |
|        | Angus King           | ME    | Patrick Bond      | patrick bond@king.senate.gov          |       |



Date/Time Stamp:

**EMPLOYEE PRE-TRAVEL AUTHORIZATION**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: John BradyEmploying Office/Committee: Senator Angus KingPrivate Sponsor(s) (list all): Appalachian Trail ConservancyTravel date(s): 10/6/2022*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Harpers Ferry, WV; nearby section of the Appalachian Trail

Explain how this trip is specifically connected to the traveler's official or representational duties:

The Appalachian Trail, as a National Scenic Trail and unit of the National Park Service, extends for a significant distance in Maine. As a result, this trip to a more southern portion of the trail is relevant in addition to the fact that the traveler is a member of the Energy and Environment policy team for Senator Angus King who is chair of the Subcommittee on National Parks.

Name of accompanying family member (if any): NoneRelationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9/6/22

(Date)



(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

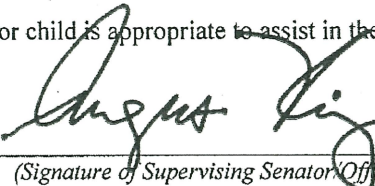
I, Senator Angus King hereby authorize John Brady  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9/6/22

(Date)



(Signature of Supervising Senator/Officer)

**From:** Jeremy Kemp

**Sent:** Tuesday, August 23, 2022 1:47 PM

**To:** Jeremy Kemp <jkemp@appalachiantrail.org>

**Cc:** Laura Belleville <lbelleville@appalachiantrail.org>; Andrew Downs <adowns@appalachiantrail.org>; Rachel Lettre <rlettre@appalachiantrail.org>; Sandi Marra <smarra@appalachiantrail.org>; Katie Allen <kallen@appalachiantrail.org>

**Subject:** Congressional Staff Appalachian Trail Hike, Oct. 6th

Congressional Allies of the Appalachian National Scenic Trail (ANST):

Good afternoon! On behalf of the Appalachian Trail Conservancy, I am delighted to invite you to join us on **Thursday, October 6<sup>th</sup>** for a fact-finding day trip out to Harpers Ferry, WV and a nearby, recently rebuilt section of the ANST. The day will feature a meet-and-greet with volunteers and staff at ATC headquarters in Harpers Ferry, a ranger-led interpretive tour of the adjacent Harpers Ferry National Historic Park, and of course a hike and picnic along the Trail.

**Goals:**

1. Educate congressional staff on the Cooperative Management System (CMS), the unique public-private partnership by which the National Park Service, ATC, 31 volunteer-led Trail Clubs, and local land managers (other federal agencies, states, municipalities, and private landowners) co-manage America's most famous national trail. The CMS sets the ANST and National Trails System as a whole apart from other types of federal land, and understanding the way that this collaboration plays out on the ground is critical context for Congress' consideration of a host of issues affecting the ANST and other national trails.
2. Spread the message that the Appalachian Trail Corridor is one of the most important open spaces in the Eastern United States! (This umbrella statement encompasses recreation, protection of natural resources, preservation of cultural resources, scenic value, etc.)

**Schedule:**

- **8:30am:** Charter bus pickup from somewhere near congressional office buildings (location TBA)
- **10:30am:** Meet-and-greet at ATC Headquarters (also a visitor center)
- **11:00am:** Ranger-led interpretive tour of Harpers Ferry National Historic Park
- **12:00:** Travel to Appalachian National Scenic Trail
- **12:15:** Picnic and briefing (we will not be talking about funding or other issues pending before Congress in any detail)
- **1:15:** Hike!
- **2:30:** Head back to DC
- **4:30:** Drop-off at pickup location

**RSVP:** If you or someone else from your office would like to attend, please let me know by email no later than September 6<sup>th</sup>, coinciding with the 30-day lead time the House and Senate Ethics Committees require for your travel forms.

Don't hesitate to reach out if any other information would be helpful. We would love to see you out on the trail!

All the best,  
Jeremy



**Jeremy Kemp** (he/him)  
**Federal Policy Fellow**  
Appalachian Trail Conservancy  
Email: [jkemp@appalachiantrail.org](mailto:jkemp@appalachiantrail.org)  
Mobile: 941.993.3320



The mission of the Appalachian Trail Conservancy is to protect, manage, and advocate for the Appalachian National Scenic Trail. To become a member, volunteer and learn more, visit [www.appalachiantrail.org](http://www.appalachiantrail.org).



**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Appalachian Trail Conservancy
2. Description of the trip: See goals and itinerary below.
3. Dates of travel: 10/06/2022 (day trip)
4. Place of travel: Harpers Ferry, WV; nearby section of Appalachian Trail
5. Name and title of Senate invitees: See full invite list; invitees are LAs/LDs/LCs w/ environmental portfolio
6. I *certify* that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
~~OR~~  
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
~~AND~~  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
~~AND~~  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

~~OR~~

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

~~OR~~

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Appalachian Trail Conservancy staff have done everything.

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13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Appalachian Trail Conservancy (ATC) is the 501(c)(3) dedicated to working with agency partners to protect and manage the Appalachian National Scenic Trail (ANST). All House employees invited work for a Member or committee with connections to the ANST (in Caucus; district near Trail; on relevant committee).

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Before COVID, ATC hosted annual versions of this same event.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Sponsor is 501(c)(3) that as part of its mission educates trail users and other stakeholders about trail safety, etiquette, shelter/privy use, invasive species, bear-safe food storage, trail maintenance, and more.

16. Total Expenses for Each Participant:

|                                                         | Transportation Expenses | Lodging Expenses | Meal Expenses     | Other Expenses |
|---------------------------------------------------------|-------------------------|------------------|-------------------|----------------|
| <input checked="" type="checkbox"/> Good Faith estimate | \$40 per attendee       | \$0              | \$25 per attendee | N/A            |
| <input type="checkbox"/> Actual Amounts                 |                         |                  |                   |                |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

Organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

ATC headquarters (doubles as a visitor center), and place where the Trail goes through a gateway community.

19. Name and location of hotel or other lodging facility:

N/A

20. Reason(s) for selecting hotel or other lodging facility:

N/A



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lower.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Charter bus from DC to West Virginia.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

Hike along the Appalachian National Scenic Trail. Integral to the event since the trail is the subject of the event and the raison d'etre of ATC.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Laura J. Belleville

Name and Title: Laura Belleville, VP of Conservation & Policy

Name of Organization: Appalachian Trail Conservancy

Address: 799 Washington St, P.O. Box 807, Harpers Ferry, WV 25425

Telephone Number: (540) 449-1138

Fax Number: N/A

E-mail Address: lbelleville@appalachiantrail.org

**Goals:**

1. Educate congressional staff on the Cooperative Management System (CMS), the unique public-private partnership by which the National Park Service, ATC, 31 volunteer-led Trail Clubs, and local land managers (other federal agencies, states, municipalities, and private landowners) co-manage America's most famous national trail. The CMS sets the ANST and National Trails System as a whole apart from other types of federal land, and understanding the way that this collaboration plays out on the ground is critical context for Congress' consideration of a host of issues affecting the ANST and other national trails.
2. Spread the message that the Appalachian Trail Corridor is one of the most important open spaces in the Eastern United States! (This umbrella statement encompasses recreation, protection of natural resources, preservation of cultural resources, scenic value, etc.)

**Schedule:**

- **8:30am:** Charter bus pickup from somewhere near congressional office buildings (location TBA)
- **10:30am:** Meet-and-greet with volunteers, ATC staff, and perhaps NPS ANST unit office staff at ATC Headquarters (also a visitor center)
- **11:00am:** Ranger-led interpretive tour of Harpers Ferry National Historic Park
- **12:00:** Travel to Appalachian National Scenic Trail
- **12:15:** Picnic and briefing on cooperative management, trail operations, and volunteerism on the National Trails System (we will not be talking about funding or other issues pending before Congress in any detail)
- **1:15:** Hike!
- **2:30:** Head back to DC
- **4:30:** Drop-off at pickup location

|        | Office                  | State | Staff Contact     |
|--------|-------------------------|-------|-------------------|
| Senate | Jon Ossoff              | GA    | Tarunika Anand    |
|        | Raphael Warnock         | GA    | Brandon Honeycutt |
|        | Thom Tillis             | NC    | Harrison Walker   |
|        | Richard Burr            | NC    | Josh Bowlen       |
|        | Marsha Blackburn        | TN    | Daniel Hale       |
|        | Bill Hagerty            | TN    | Shea Throckmorton |
|        | Mark Warner             | VA    | Micah Barbour     |
|        | Timothy Kaine           | VA    | Evan McWalters    |
|        | Joe Manchin             | WV    | Emma Bryan        |
|        | Shelley Moore Capito    | WV    | Baxter Carr       |
|        | Ben Cardin              | MD    | Shannon Frede     |
|        | Chris Van Hollen        | MD    | Meghan Conklin    |
|        | Pat Toomey              | PA    | Wesley Wright     |
|        | Bob Casey Jr.           | PA    | Joycelyn Pickens  |
|        | Cory Booker             | NJ    | Anna Whitney      |
|        | Bob Menendez            | NJ    | Josh Sanders      |
|        | Kirsten Gillibrand      | NY    | Claire Descamps   |
|        | Chuck Schumer           | NY    | Annie Daly        |
|        | Chris Murphy            | CT    | Emma Cimino       |
|        | Richard Blumenthal      | CT    | Brian Steele      |
|        | Elizabeth Warren        | MA    | Bruno Freitas     |
|        | Ed Markey               | MA    | Hannah Vogel      |
|        | Ed Markey               | MA    | Violet Doucette   |
|        | Bernie Sanders          | VT    | Ethan Hinch       |
|        | Patrick Leahy           | VT    | Maya Cohn         |
|        | Jeanne Shaheen          | NH    | Janelle DiLuccia  |
|        | Maggie Hassan           | NH    | Nick Malatesta    |
|        | Susan Collins           | ME    | Molly Ryan        |
|        | Angus King              | ME    | Patrick Bond      |
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|        | Matt Cartwright         | PA    | Rachel Cohen      |
|        | Jim McGovern            | MA    | John Swords       |
|        | Sean Patrick Maloney    | NY    | Austin Yager      |
|        | David Price             | NC    | Elizabeth Adkins  |
|        | David Price             | NC    | Alexander Blanton |
|        | David Price             | NC    | Deepa Patel       |
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|        | Jennifer Wexton         | VA    | Chris Gibson      |
|        | Ann McLane Kuster       | NH    | Sam Cooper-Wall   |
|        | Ben Cline               | VA    | Nicole Manley     |
|        | Chris Pappas            | NH    | Maeve Dolan       |
|        | Brett Guthrie           | KY    | Brian Fahey       |



|                 |                             |    |                    |
|-----------------|-----------------------------|----|--------------------|
|                 | Brett Guthrie               | KY | Elaina Murphy      |
|                 | Jared Golden                | ME | Eric Kanter        |
|                 | Peter Welch                 | VT | Brooke Grams       |
|                 | Antonio Delgado             | NY | Matthew Gerson     |
|                 | Susan Wild                  | PA | Chris Cunningham   |
|                 | Josh Gottheimer             | NJ | Gil Thompson       |
|                 | Diana Harshbarger           | TN | Joe Gollinger      |
|                 | Mariannette Miller-Meeks    | IA | Kyle Jacobs        |
|                 | Mondaire Jones              | NY | Elyse Schupak      |
| Other           | Jahanna Hayes               | CT | Ryan Casman        |
|                 | Andrew Clyde                | GA | Rachel Black       |
|                 | Richard Neal                | MA | Matthew Russett    |
|                 | David Trone                 | MD | Eliana Kosova      |
|                 | Tom Malinowski              | NJ | Natalie Marek      |
|                 | Scott Perry                 | PA | Patrick Schilling  |
|                 | Fred Keller                 | PA | Kevin O'Keefe      |
|                 | John Joyce                  | PA | Frederic Sottmick  |
|                 | Bob Good                    | VA | Courtney Sosnowski |
|                 | David McKinley              | WV | Jake Tyner         |
|                 | Alex Mooney                 | WV | John Caddock       |
|                 | Carol Miller                | WV | Jacquelyn Incerto  |
|                 | Chellie Pingree             | ME | Lisa Pahel         |
|                 | Chellie Pingree             | ME | Sheron Luk         |
|                 | Hakeem Jeffries             | NY | Zoe Orreck         |
|                 | Lucy McBath                 | GA | Matthew Golden     |
|                 | Nikema Williams             | GA | Matt Alexis        |
|                 | Hank Johnson                | GA | Rob Gray           |
|                 | Barry Loudermilk            | GA | Ashleigh Padgett   |
|                 | Carolyn Bourdeaux           | GA | Katie Greenberg    |
|                 | Deborah Ross                | NC | Huston Wallace     |
|                 | Virginia Foxx               | NC | Jason Harvey       |
|                 | Alma Adams                  | NC | Dina Abdalla       |
|                 | Chuck Fleischmann           | TN | Minsu Crowder-Han  |
|                 | Jamaal Bowman               | NY | Rajid Sidora       |
|                 | Brian Fitzpatrick           | PA | Matthew Clarkin    |
|                 | John Larson                 | CT | Emily Naden        |
|                 | Madeleine Dean              | PA | Colleen Carlos     |
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|                 | House Democracy Partnership |    |                    |
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|                 | HNRC                        |    | Chris Rackens      |
|                 | HNRC                        |    | Henry Wykowski     |

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## United States Senate

### SELECT COMMITTEE ON ETHICS

September 29, 2022

John Brady  
Office of Senator Angus S. King, Jr.  
United States Senate  
Washington, DC 20510

Dear Mr. Brady:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel to the Appalachian National Scenic Trail in Harpers Ferry, West Virginia, on October 6, 2022, sponsored by the Appalachian Trail Conservancy (ATC). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from the ATC in connection with this trip.

### Background

Based on your communication with the Committee, the background in this matter is as follows.<sup>1</sup> You are employed as a legislative correspondent in the Office of Senator Angus S. King, Jr. The ATC invited you to travel to the Appalachian National Scenic Trail in Harpers Ferry, West Virginia, on October 6, 2022. The ATC certified to the Committee that it will pay the necessary expenses<sup>2</sup> related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. Although the ATC retains or employs a federally registered lobbyist or foreign agent, the ATC has certified that it is an organization designated under § 501(c)(3) of the Internal Revenue Code<sup>3</sup> and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.<sup>4</sup>

### Discussion

Privately-sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's

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<sup>1</sup> If this letter does not correctly recite the facts, contact the Committee immediately.

<sup>2</sup> The term "necessary expenses" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

<sup>3</sup> 26 U.S.C. § 501(c)(3).

<sup>4</sup> The term "any point throughout your trip" has a specific definition. See *id.* at 2.



Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,



Shannon Hamilton Kopplin  
Chief Counsel and Staff Director

Enclosure: Travel Checklist